

# **Request for Proposal: Cloud Controller**

March 1, 2016

Nebraska City Public Schools

215 N 12<sup>th</sup> Street

Nebraska City, NE 68410

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## Overview

Nebraska City Public Schools is seeking proposals for forty-six (46) Aerohive HiveManager NG cloud controller licenses for AP230 access points and optionally fifty (50) HiveManager NG cloud controller licenses for AP121 access points prorated from our current license. See Appendix A for further information on part numbers and quantities requested.

**All proposals which are highly equivalent to and compatible with Aerohive Access Points will be considered.**

Vendors will have 24 hours after vendor selection is announced to raise any questions. Questions will be addressed via the web site posting answers to all questions. The District will have the final authority to the resolution of all questions.

All proposals must include a life-time warranty after online diagnosis and RMA issuance.

Installation and implementation is not part of this RFP. Equipment will be drop shipped to the dock at the location at Nebraska City Public Schools, 215 N 12th Street, Nebraska City, NE 68410.

All bidding vendors must be e-rate eligible and file an FCC Form 499A to provide the services requested and provide their SPIN number as part of this RFP.

Proposals are due in either hardcopy or in electronic form (PDF format) on or before **12:00 pm Thursday, March 31st, 2016** at Nebraska City Public Schools, Attn: Chris Fletcher, 215 N 12th Street, Nebraska City, NE 68410 or emailed [cfletcher@nebcityps.org](mailto:cfletcher@nebcityps.org). E- mailed proposal documents will be time-stamped from the receiving computer.

Proposal opening to be on **Friday, April 1st, 2016 at 10:00 am**, at Nebraska City Public Schools, 215 N 12th Street, Nebraska City, NE.

## 1.1 Product Specifications

Make	Model	Part Number	Total
AEROHIVE	Aerohive HiveManager NG - 3YR - AP230	AH-NGCS-AP-3YR	46
AEROHIVE	Aerohive HiveManager NG - 3YR - AP121	AH-NGCS-AP-3YR	50

## 2.1 Pricing and Payment Structure

Vendors are required to breakdown the purchases by building as outlined in the table in Appendix A. **Vendors are required to complete Appendix A as part of their proposal.**

Contracts will be awarded only after receiving a funding commitment and decision letter from SLD or agreed upon by the district. This RFP will automatically become part of any contract awarded to a vendor. Once a contract is awarded, the total dollar amount is the responsibility of the district.

## 3.1 Evaluation Process

Please refer to Appendix B for further details regarding the evaluation process.

## 4.1 Discrepancies and Omissions

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Chris Fletcher, Nebraska City Public Schools, [cfletcher@nebcityps.org](mailto:cfletcher@nebcityps.org). Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. This RFP and its addenda will be part of any possible future contract with successful vendor(s).

## 5.1 Contingencies

This RFP should not be considered as a Contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. However, RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Nebraska City Public Schools decide to do so. Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be considered as non-responsive. Completion of this RFP form and its associated Appendices are a requirement. Failure to do so will disqualify your RFP response submittal. Vendors must submit sealed RFP responses by the due date and time as specified herein. Electronic submissions will be accepted if created in PDF format and e- mail [cfletcher@nebcityps.org](mailto:cfletcher@nebcityps.org) by the due date and time as specified herein. Date and time stamp of receiving computer will govern all e-mails. Vendors will be considered non-responsive if the above requirements are not submitted as requested. The Nebraska City Public Schools has the right to reject all submitted proposals and resubmit for new proposals through a revised RFP.

## 6.1 Vendor Questions and Clarifications.

Questions should be addressed, no later than Friday, March 11<sup>th</sup>, 2016, to: Chris Fletcher | Ph: 402.873.1870 | Email: [cfletcher@nebcityps.org](mailto:cfletcher@nebcityps.org)

Questions and Answers will be posted on district website ([www.nebcityps.org](http://www.nebcityps.org)) by Monday, March 15<sup>th</sup>, 2016.

### Appendix A: Device Distribution

**TABLE A.1: NEBRASKA CITY PUBLIC SCHOOLS DISTRICT OFFICE**

<b>Erate Non-Eligible Services</b>			
Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	0		
Aerohive HiveManager NG Sub for 3YR - AP121	6		

**TABLE A.3: NEBRASKA CITY HIGH SCHOOL****Erate Eligible Services**

Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	17		
Aerohive HiveManager NG Sub for 3YR - AP121	14		

**TABLE A.3: NEBRASKA CITY MIDDLE SCHOOL****Erate Eligible Services**

Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	17		
Aerohive HiveManager NG Sub for 3YR - AP121	8		

**TABLE A.4: HAYWARD ELEMENTARY SCHOOL****Erate Eligible Services**

Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	6		
Aerohive HiveManager NG Sub for 3YR - AP121	10		

**TABLE A.5: NORTHSIDE ELEMENTARY SCHOOL****Erate Eligible Services**

Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	6		
Aerohive HiveManager NG Sub for 3YR - AP121	12		

**TABLE A.1: NEBRASKA CITY PUBLIC SCHOOLS TOTALS****Erate Eligible Services**

Description	Qty	Price Per Unit	Total
Aerohive HiveManager NG Sub for 3YR - AP230	46		
Optional: Aerohive HiveManager NG Sub for 3YR - AP121	50		

**Appendix B: Evaluation Rubric**  
**Nebraska City Public Schools**  
**Erate: Category Two Cloud Controller**

**1. Cost of eligible equipment and/or eligible maintenance ..... 25 points**

Cost of Equipment will be released at time of proposal opening. Points will be awarded during the evaluation of the proposal(s).

**2. Compatibility with currently owned district devices .....20 points**

Compatibility is very important. Points will be awarded during the evaluation of the proposal(s) and determination of compatibility with existing equipment will be done at the same time. Zero (0) points will be awarded for non-compatible devices and twenty (20) points will be awarded for full 100% compatibility.

**3. Features included ..... 15 points**

All documented features of the device in the RFP will be evaluated and points award as such. Points will not be awarded for features that are not included in the cost of the device as presented in the RFP.

**4. Support of hardware .....10 points**

Technical support will be contacted and will be evaluated on its technical knowledge, English as the primary language, and ease of use.

**5. Reliability .....10 points**

Reliability score will be determined using the following criteria:

- a. References given in the RFP
- b. Known other users of the device
- c. Personal experiences

**6. User Interface .....10 points**

The user interface will be evaluated and points awarded on the ease of use and the completeness of the interface to the device.

**7. References .....10 points**

References will be contacted and points awarded on their responses.