

Request for Proposal
NCPS 2019 Wireless RFP

January 28, 2019

Nebraska City Public Schools

1700 14th Ave.

Nebraska City, NE 68410

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1.1 Description of Project

Nebraska City Public Schools is seeking proposals for additional network access points to replace some outdated network equipment. See Appendix A for further information on part numbers and quantities requested. Installation and implementation is not part of this RFP.

1.2 Project Specifications

All proposals must be compatible with current Aerohive cloud network. Proposals which are highly equivalent and will be considered.

Make	Model	Part Number	Total
Aerohive	Aerohive AP630 Indoor Dual Radio AP	AH-AP-630-AX-FCC	75
Aerohive	Aerohive AP1130 Wireless AP	AH-AP-1130-AC-FCC	1
Aerohive	Aerohive AP1130 OUTDOOR ANTENNA KIT	AH-ACC-ANT-KIT	1
Aerohive	Aerohive NG Cloud Controller		76

We will be accepting proposals with the specified access points with necessary cloud management. Due to unknown bid amounts, we will accept bids for the Aerohive NG Cloud Controller in lengths of three and five years. Adequate funding for proposals will be part of the evaluation.

Proposal Specifications

2.1 Proposal Expectations

All bidding vendors must be Erate eligible and have an updated Form 473 (SPAC) on file to provide the services requested and provide their Service Provider's Form 498 ID (formally known as SPIN) as part of this RFP. Vendors may submit multiple proposals with different models meeting the specifications.

The proposal should include all hardware, software licenses and warranties. Detail requested hardware in bid sheet. Any other costs should be listed under other. Attach an itemized, detailed quotation for all items. Label the quotation: NCPS 2019 Wireless RFP

2.2 Purchase Contingency

The purchase of any or all goods or services, MAY be contingent upon the award of funding (a funding commitment decision letter) from the Schools and Libraries Division of USAC for the 2019 E-Rate Funding Year.

RFP Process

3.1 Calendar of Events

Event	Date & Time
Filing of FCC Form 470 & Release of RFP	February 4, 2019
Last day to submit inquiries	February 13, 2019
Questions and Clarifications post to website	February 15, 2019
Closing Date/Time to Receive Proposals	March 5, 2019 @ 1:00 PM
Proposal Opening	March 5, 2019 @ 3:30 PM
Approval of Proposal	March 11, 2019
Notification of Award	March 11, 2019

3.2 Evaluation Rubric

Please refer to Appendix A for details regarding the evaluation process.

3.3 Discrepancies and Omissions

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Christopher Fletcher (See contact information in section 3.7). Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. It is the Bidder's responsibility to assure that all addenda have been reviewed.

3.4 Contingencies

This RFP should not be considered as a contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Nebraska City Public Schools decide to do so. Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be considered as non-responsive. Completion of the table in section 4 is or similarly formatted proposal is required. Failure to do so will disqualify your RFP response submission.

Nebraska City Public Schools may, at its discretion, choose to cancel its offer for the purchase of any and all goods or services requested in this proposal if E-Rate funding is not approved by USAC, there is a reduction in funding, there are changes in the physical structure of a school (i.e., renovations, demolitions), or any other reason.

3.5 Questions and Clarifications

Questions should be addressed, no later than Wednesday, February 13, 2019, to Christopher Fletcher (see section 3.6)

Submitted questions and answers will be posted on district website (<http://www.nbcityps.org/>) under the menu item Home > RFPs/Erate by Friday, February 15, 2019.

3.6 RFP Contact

Christopher Fletcher
Technology Coordinator
Nebraska City Public Schools
1700 14th Ave.

Nebraska City, NE 68410
 Phone: 402-873-1870
 Email: cfletcher@nebcityps.org

3.7 Proposal Deadline and Submission

Proposals are due in either hardcopy or in electronic form (PDF format) on or before **1:00 P.M. Tuesday, March 5, 2019** at the postal or email address of Christopher Fletcher (see section 3.6). E-mailed proposal documents will be time-stamped from the receiving computer.

3.8 Eligible Device Distribution

TABLE A.1: NEBRASKA CITY HIGH SCHOOL			
Model or Equivalent	Qty	Unit	Total
Aerohive AP630 Indoor Dual Radio AP	20		
Aerohive AP1130 Wireless AP	1		
Aerohive AP1130 OUTDOOR ANTENNA KIT	1		
Aerohive NG Cloud Controller	21		

TABLE A.2: NEBRASKA CITY MIDDLE SCHOOL			
Description	Qty	Unit	Total
Aerohive AP630 Indoor Dual Radio AP	20		
Aerohive NG Cloud Controller	20		

TABLE A.3: HAYWARD ELEMENTARY SCHOOL			
Description	Qty	Unit	Total
Aerohive AP630 Indoor Dual Radio AP	20		
Aerohive NG Cloud Controller	20		

TABLE A.4: NORTHSIDE ELEMENTARY SCHOOL			
Description	Qty	Unit	Total
Aerohive AP630 Indoor Dual Radio AP	15		
Aerohive NG Cloud Controller	15		

4.1 Bid Sheet

Vendor Name: _____

Model or Equivalent	Number	Unit Price	Total Price
Aerohive AP630 Indoor Dual Radio AP	75		
Aerohive AP1130 Wireless AP	1		
Aerohive AP1130 OUTDOOR ANTENNA KIT	1		
Aerohive NG Cloud Controller 5 Years	76		
Total Price			

Model or Equivalent	Number	Unit Price	Total Price
Aerohive AP630 Indoor Dual Radio AP	75		
Aerohive AP1130 Wireless AP	1		
Aerohive AP1130 OUTDOOR ANTENNA KIT	1		
Aerohive NG Cloud Controller 3 Years	76		
Total Price			

Appendix A: Evaluation Rubric

NCPS 2019 Wireless RFP	5 Year	3 Year
1. Price of the eligible services	55 points	
	_____	_____
2. Proposal Specifications.....	45 points	
	_____	_____

Evaluating Team

Proposals will be evaluated by Christopher Fletcher, Technology Coordinator, and two other representatives.

Evaluator Name: _____

Evaluation Date ___ / ___ / ___

Evaluator Signature _____

Proposal ____ of ____