

# **Request for Proposal**

## **NCPS 2017 UPS RFP**

April 11, 2017

Nebraska City Public Schools

215 N. 12th Street

Nebraska City, NE 68410

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## Description of Project

Nebraska City Public Schools is in need of new battery backups for each server room to maintain reliable internet to our switches and access points.

Locations	Batteries Needed	Extended Batteries Needed
Nebraska City High School:	2	1
Nebraska City High School (district core):	1	1
Nebraska City Central Office:	1	0
Nebraska City Middle School:	1	1
Hayward Elementary School:	1	1
Northside Elementary School:	2	0
Total	8	4

## Project Specifications

### 1.1 UPS Specifications

Specifications including web (SNMP, HTTP) options should be included.

- Maximum Output Capacity: 1800-2500 Watts with additional battery connection
- Nominal Output Voltage: 120 Volts
- Output Connections: NEMA 5-15 or NEMA 5-20 (Minimum of 4 outputs)
- Nominal Input Voltage: 120 Volts
- Input Connection: NEMA 5-15 or NEMA 5-20
- Cord length: A minimum of 8 ft.
- Battery type: Maintenance-free sealed lead-acid battery.
- Rack Mountable
- RJ45 network connection & SNMP/HTTP web interface

## Proposal Specifications

### 2.1 Proposal Expectations

All proposals must include vendor's SPIN number as required by E-Rate. Vendors may submit multiple proposals with different models meeting the specifications.

## **2.2 Purchase Contingency**

The purchase of any or all goods or services, MAY be contingent upon the award of funding (a funding commitment decision letter) from the Schools and Libraries Division of USAC for the 2017 E-Rate Funding Year.

## **RFP Process**

### **3.1 Calendar of Events**

Event	Date & Time
Filing of FCC Form 470 & Release of RFP	April 11, 2017
Last day to submit inquiries	April 18th, 2017
Questions and Clarifications post to website	April 25th, 2017
Closing Date/Time to Receive Proposals	May 9th, 2017 @ 9:00 AM
Proposal Opening	May 9th, 2017 @ 9:30 AM
Approval of Proposal	May 9th, 2017 @ 9:30 AM
Notification of Award	May 9th, 2017

### **3.2 Evaluation Rubric**

Please refer to Appendix A for details regarding the evaluation process.

### **3.3 Discrepancies and Omissions.**

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Christopher Fletcher (See contact information in section 3.7). Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. It is the Bidder's responsibility to assure that all addenda have been reviewed.

### **3.4 Contingencies**

This RFP should not be considered as a contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Nebraska City Public Schools decide to do so. Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be considered as non-responsive. Completion of at least one of the three tables in section 4 is required. Failure to do so will disqualify your RFP response submission.

Nebraska City Public Schools may, at its discretion, choose to cancel its offer for the purchase of any and all goods or services requested in this proposal if E-Rate funding is not approved by USAC, there is a reduction in funding, there are changes in the physical structure of a school (i.e., renovations, demolitions), or for any reason.

### **3.5 Questions and Clarifications.**

Questions should be addressed, no later than Friday, April 18, 2017, to Christopher Fletcher (see section 3.6)

Submitted questions and answers will be posted on district website (<http://www.nbcityps.org/>) under the menu item Home > RFPs/Erate by Monday, April 25, 2017.

### **3.6 RFP Contact**

Christopher Fletcher  
Technology Coordinator  
Nebraska City Public Schools  
215 N. 12th Street  
Nebraska City, NE 68410  
Phone: 402-873-1870  
Email: [cfletcher@nbcityps.org](mailto:cfletcher@nbcityps.org)

### **3.7 Proposal Deadline and Submission**

Proposals are due in either hardcopy or in electronic form (PDF format) on or before **1:00 P.M. Tuesday May 9, 2017** at the postal or email address of Christopher Fletcher (see section 3.6). E-mailed proposal documents will be time-stamped from the receiving computer

## 4.1 Bid Sheet

The proposal should include all hardware, software licenses and warranties. Detail requested hardware in bid sheet. Any other costs should be listed under other. Attach an itemized, detailed quotation for all items. Label the quotation: NCPS 2017 UPS RFP

Item	#	Individual Cost	Line Total
Battery Battery Backups	8	\$	\$
Extended Batteryys	4	\$	\$
Other		\$	\$
<b>Total Costs</b>		\$	\$

### Appendix A: Evaluation Rubric

#### NCPS Fiber 2017 RFP

**1. Price of the eligible services ..... 50 points \_\_\_\_\_**

**2. Proposal Specifications..... 50 points \_\_\_\_\_**

#### Evaluating Team

Proposals will be evaluated by the following staff members:

Christopher Fletcher  
 Jim Callen  
 Brian O’Connel